

Letter 2 (section 154 notice)

Date:
Our Ref:
Enqs. To: **[Serving officer]**
Tel:
Fax:
Email: **[Officer's email]**

Name of the Occupier OR Owner
Address line 1
Town/City
County
Postcode

IMPORTANT LETTER - PLEASE READ

S 154 NOTICE HIGHWAYS ACT 1980: DANGEROUS TREE **[Location of the tree]**

Dear Sir or Madam,

Further to my letter of **[date of initial letter]** I am aware that no action has been taken to make the tree safe. In its present condition it still poses a threat to the public highway.

Under the terms of section 154 of the Highways Act 1980, the Council hereby serves a Notice that you carry out the necessary works to remove the danger within 14 days from the date of this Notice.

If works to make the tree safe are not carried out in this time then the Council will instruct its contractor to carry out the necessary works. Under clause 4 of Section 154 and Section 305 of the Highways Act 1980, the Council will recharge you any costs it incurs in this process.

Please note this is a Legal Notice. You have the right of appeal against this notice to a Magistrates Court within 14 days from the date of service.

If the above tree is subject to a Tree Preservation Order or Conservation Area legislation, work to comply with a section 154 notice is exempt. Any additional work over and above making the tree safe would require a tree work application to the Council's Planning Department.

If you wish to discuss this please do not hesitate to contact me on the above number.

[Serving Officer]

[Officer designation]

(Authority)